

# FELIXSTOWE CARNIVAL

## Craft Application Terms & Conditions 2018

### Payment

Successful applicants will be invoiced and on receipt of payment by the date indicated on the invoice, we will confirm your acceptance. No pitch is guaranteed until payment is received. **THE PAYMENT DEADLINE IS FINAL. All unpaid pitches after this date will be cancelled and offered to other traders.** Please note Carnival is not VAT registered, therefore VAT will not be added to the price of your stall.

### Cancellation

In the event of a cancellation after payment, there will be a forfeit of 25% of the total pitch price. If the cancellation occurs within 14 days of the event, the total cost will be forfeited.

### Food Traders

All food stalls must comply with the requirements of the Food Safety (General Food Hygiene) Regulations 1995, Food Safety (Temperature Control) Regulations 1995 and The Food Safety Act 1990

### Litter

All stall holders are asked to provide a large waste bin and take away the waste at the end of the trading day. In an attempt to keep litter down and for safety reasons we ask all food traders not to sell any drinks in glass bottles. All traders are responsible for the area surrounding their stall; this includes the area in front. Please help us to make the Carnival weekend a pleasant experience for all.

### Generators

Generators are not allowed.

### Trading Hours

Trading hours are between 10am and 6pm and trading can only be carried out between these times

### Vehicle Movement

Vehicles can access the Leisure Centre but must be clear of the area by 10am on both days. Please follow marshals' instructions at all times using hazard lights as the access area is open to the public. Please park where allowed on the road, observing any parking restrictions. **VEHICLES ARE NOT PERMITTED TO MOVE INTO THE LEISURE CENTRE LOADING/UNLOADING AREA DURING TRADING HOURS UNTIL 15 MINUTES AFTER TRADING ENDS.**

### Risk Assessment

Each Trader is expected to complete a risk assessment for their trading space including an assessment of the likely construction hazards and risks of temporary structures.

### Liabilities

Neither Felixstowe Carnival Association nor its affiliates can be held responsible for any loss or damage to property or injury to any person caused by the day's activities, the weather, or any other reason or cause.

### Conditions

The position of the craft stands will be at the discretion of Felixstowe Carnival Association.

We reserve the right to refuse any application without giving a reason.

No trader has the right to sub-let or permit anyone using any part of the stand space without Felixstowe Carnival's permission.

You are required to comply with the instructions of Felixstowe Carnival Association. Anyone not doing so will be asked to leave.