TRADE STAND APPLICATION 2027
Carnival Weekend, 23-25 July 2027
Felixstowe Seafront

Company/ Organisation Name				
Address				
Town				
Postcode				
Contact Name				
Email Address				
Mobile Number				
Stall activity				
Pitch size required	**Width (Frontage)**		**Depth**	

Type of Trader	**Event Rate – Please tick which categories required**							
	Weekend Rate – Sat + Sun					**Extra for Friday night**		
	3m x 3m		**6m x 3m**					
Charities and Community Groups	**£40**					**£15**		
Cottage Industry	**£80**		**£100**			**£30**		
Market Trader	**£150**		**£175**			**£50**		
Small Food or Drink Vendors	**£175**		**£200**			**£60**		
Ice-Cream Vans (per van)	**£350**		**n/a**			**£100**		
Catering Vendors * tick below	**£300**		**£400**			**£150**		
Extra for parking a maximum of 1 vehicle (subject to availability)	**£40 Includes Friday eve**		**£40 Includes Friday eve**					

*** Catering**

Burger		**Hog Roast**		**Mexican**		**Other (please specify)**
Pizza		**Jacket Potatoes**		**Oriental**		
Sausage / German Sausage		**Chips**		**Paella**		

Please do not send any payment with this form. Wait until you receive an invoice and pay according to the instructions on it.
I have read, understood and agree to abide by the Trade Application Terms and Conditions attached.
I enclose a copy of my public liability insurance cover to a minimum of £5,000,000, Food Hygiene Certificate if applicable and Gas Safety Certificate for all gas appliances used.

Signature _____ **Date** _____

Please return forms to: Felixstowe Carnival Association, 25 Blue Barn Close, Trimley St Martin, Suffolk, IP11 0YX
or scan documents and email them to: traders@felixstowecarnival.org
Payment and all documentation must be received on or before Sunday 27th June 2027 in order to guarantee a pitch.

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Trade Application Terms & Conditions 2027

Payment

Successful stallholders will be invoiced and on receipt of payment and all necessary documents by the date indicated on the application form, we will confirm your acceptance. No pitch is guaranteed until payment and all necessary documents are received. **All unpaid pitches after the payment deadline date may be cancelled and offered to other traders**. Please note Carnival is not VAT registered, therefore VAT will not be added to the price of your stall.

In the event of a cancellation after payment, there will be a forfeit of 25% of the total pitch price. If the cancellation occurs within 14 days of the event, the total cost will be forfeited.

Food Traders

All food stalls must comply with the requirements of the Food Safety (General Food Hygiene) Regulations 1995, Food Safety (Temperature Control) Regulations 1995 and The Food Safety Act 1990. All cookers must be inaccessible to the public.

Litter

All stallholders are asked to provide a large waste bin and take away the waste at the end of the trading day. In an attempt to keep litter down and for safety reasons we ask all food traders not to sell any drinks in glass bottles. All traders are responsible for the area surrounding their stall including the area in front of your stall. Traders must prevent the build-up of waste near to generators and other portable equipment. Please help us to make the Carnival weekend a pleasant experience for all.

Generators

Any generators used must be silent and fully enclosed, inaccessible to the public, and preferably run on diesel to reduce fire risks. They must fit within your pitch site and must not cause excessive noise, smell or smoke.

Trading Hours

Trading hours are between 10am and 10pm on Sat/Sun and trading can only be carried out between these times. All traders must cease trading at 10pm. If you have paid to trade on Friday night, then you can trade up to 10pm on Friday night.

Vehicle Movement

Vehicles must be parked or removed by 9am on trading days, 5pm on Friday. Please follow marshal's instructions at all times as the promenade is open to the public. When moving along the promenade, hazard lights must be used.

VEHICLES ARE NOT PERMITTED TO MOVE ON THE PROMENADE UNTIL AT LEAST 10.15PM (15 MINUTES AFTER TRADING ENDS). THERE ARE NO VEHICLE MOVEMENTS ALLOWED DURING TRADING HOURS.

Neither Felixstowe Carnival Association nor its affiliates can be held responsible for any loss or damage to property or injury to any person caused by your activities or equipment.

Event Cancellation

If any part of the Carnival Event is cancelled due to events outside of our control including, for example, weather, then any monies paid cannot be refunded.

Conditions

The position of the trade stands will be at the discretion of Felixstowe Carnival Association.

We reserve the right to refuse any application without giving a reason.

No trader has the right to sub-let or permit anyone using any part of the stand space without Felixstowe Carnival Association's permission.

You are required to comply with the instructions of the Felixstowe Carnival Association. Anyone not doing so will be asked to leave.